# Welcome to SchoolSpring...

the premiere online employment source for educators, and the tool that has transformed the way school districts hire teachers and administrators. What makes SchoolSpring the best?

Knowledgeable school leaders expect more than simply job postings, cover letters, and résumés from online recruiting services. That's why SchoolSpring combines the best tools with superior features that schools demand for managing their recruiting needs. It's easy to use, and it saves precious time and money.

"SchoolSpring removed the burdensome step of handling loads of paperwork but also made finding, evaluating, and hiring educators easier and far more efficient."

DR. THERESA KANE, SUPERINTENDENT



Throughout the hiring process, SchoolSpring users benefit from:

- Multiple levels of access accross your district
- · High levels of online security
- Considerable savings in time and money
- Complete training provided for all your district employees



**Central Office:** Manage the hiring

Collaborate throughout the

### For more information about SchoolSpring:

1-888-546-3487 (toll free) Call: Email: contact@schoolspring.com Website: www.schoolspring.com



Candidate Searches: Automatically

notify a large, well-defined candidate

database of your vacancy, or proac-

Post an unlimited number of

positions at no additional cost

tively search for fast results

How Does It Work? SchoolSpring provides powerful tools with the greatest value for schools looking to invest in effective online recruiting.

# Post your Vacancy



Receive **Applications** 



# Review & Evaluate



## Schedule **Interviews**





throughout the district

**Principals:** Oversee the hiring committee for their school

### Interview Team Members:

hiring process

#### **District / School Profiles:**

Position your district or school to candidates with information such as personnel, salaries, and community activities

Custom Web Site: Create maximum visibility for your vacancies by automatically creating and updating all postings on your own district site

### Comprehensive Applications:

Cover letter, résumé, official transcripts, test scores, certifications, and reference letters

Easily manage all candidate applications electronically

**Activity Log:** A complete history of all actions taken, with explanations, throughout the hiring process for every job.

Receive more quality candidates: Requiring complete, online applications means more dedicated, tech-savvy educators

# Online Screening and

**Management:** Receive and review applications, and coordinate interview schedules

**Evaluate and review** candidates, and track notes

Online Collaboration: Compare notes with fellow recruitment teammates, eliminating the need to hold extensive meetings

#### **Automatic Communication:**

Inform candidates and interview team members of the application progress all without picking up the phone

#### **Interview Scheduler:**

Automatically allows candidates and hiring team members to choose interview times that work best

Efficiently schedule and manage the interview process

#### Hire the best candidate:

Confidently offer job to the top educator, knowing you've used the best recruitment process

Archive all applicants and hiring process actions for accountability

#### **CONGRATULATIONS!** Hiring with SchoolSpring, you've enjoyed

these savings...

- Cut hiring time by weeks
- Reduced advertising costs by as much as 85%
- Reduced paperwork by up to 75%\*
- Cut administrative time such as communicating with candidates — in half \*
- Eliminated the need for time-consuming meetings by using SchoolSpring's online collaboration
- \* Based on surveys and employer case studies